

CURRICULUM VITAE



*Heavy rains remind us of challenges in life.
Never ask for a lighter rain.
Just pray for a better umbrella. That is attitude.*

Personal Identification

Name : Wawan Novrizal
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Sex : Male
Marital Status : Married (with 2 Children)
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Personal Summary

Energetic and dynamic professional with more than 20 years of customer service, administration, logistic, safety, quality control, method and managerial experience. A self-motivated, reliable and highly adaptable to ever changing circumstances. Effective communicator with ability to develop relationships with others. Fast learner, willing to work hard and able to work under pressure both independently or be part of team.

Formal Education

1997 – 2004	:	University of Padjadjaran Bandung Social and Political Science Faculty International Relations Studies (S.IP – Sarjana Ilmu Politik)
1994 – 1997	:	SMU Negeri 1 – Balikpapan
1991 – 1994	:	SMP Negeri 1 – Balikpapan
1985 – 1991	:	SD Negeri 003 – Balikpapan

Occupation History

01 October 2024 – Present

Pertamina Hulu Mahakam – Balikpapan

Drilling & Well Intervention Quality Method & Referential Engineer

- Support daily operation of Drilling & Well Intervention Division as site coordinator
- Perform CSMS audit
- Deliver CLSR Demo Room to all personnel in DWI division
- Perform Well Control Audit
- Construct and update Risk Register for Drilling & Well Intervention jobs
- Update TKO, TKI and other referential documents for Drilling & Well Intervention jobs
- Assess Chief Operator candidates of contractors prior to operating in PHM premises
- Perform commissioning on rigs & barges prior to operating in PHM premises
- Troubleshooter for HSSEQ aspects of Drilling & Well Intervention jobs

01 November 2018 – 30 September 2024

Pertamina Hulu Mahakam – HCA & SPU Sites

Drilling & Well Intervention Safety Supervisor

- Supported daily operation of Drilling & Well Intervention Division
- Internal inspector & auditor for safety aspects of operation
- Conducted preventive and corrective trainings to all personnel in DWI division
- Troubleshooter for HSSEQ aspects of Drilling & Well Intervention jobs
- Prepared and supervised hazardous waste transfer
- Prepared Job Risk Assessments for Drilling & Well Intervention jobs
- Performed Task Risk Assessment and Observation in Drilling & Well Intervention jobs

01 January – 31 October 2018

Pertamina Hulu Mahakam – Balikpapan & Offshore Mahakam Sites

Well Intervention Offshore Operation & Logistic Support

- The same role and job descriptions as *Well Intervention Offshore Operation & Logistic Support* at Total E&P Indonesia

01 September 2016 – 31 December 2017

Total E&P Indonesia – Balikpapan & Offshore Mahakam Sites

Well Intervention Offshore Operation & Logistic Support

- Prepared and submitted Work Permits for Well Intervention jobs including Marine Operation Permits
- Monitored personnel and fleet movements
- Checked all personnel's daily and monthly documentations and activities
- Prepared and submitted transportation requisitions to Logistic Division
- Responsible for utility boat for logistic support
- Monitored equipment and explosive requisitions and mobilizations
- Coordinated and monitored Inspection Release Certificate (IRC) of all fleet
- Conferred feedback about offshore operation and logistic support to Management spoken or written

01 June 2008 – 31 August 2016

Total E&P Indonesia – Balikpapan & Delta Mahakam Sites

Well Intervention Technical Support & Administration Supervisor

- Prepared and submitted Work Permits for Well Intervention jobs including Marine Operation Permits and Lifting Operation Plan
- Prepared and proposed Close Out Report of Well Intervention Division jobs including new well perforations, new layer perforations, capillary strings project and sand consolidations project
- Reported Green House Gas (GHG) to Control Room
- Monitored personnel and fleet movements
- Checked all Well Intervention personnel's daily and monthly documentations and activities
- Updated well data on the system
- Prepared and submitted transportation requisitions to Logistic Division
- Coordinator for personnel rotational/ crew change

- Monitored equipment and explosive requisitions and mobilizations
- Coordinated and monitored Inspection Release Certificate (IRC) of all WLI fleet
- Ensured daily and monthly reports were accurately arranged in orderly fashioned way
- Conferred feedback about administration and technical support to Management spoken or written

01 November 2006 – 31 May 2008

PT Fastfood Indonesia, Tbk. – Balikpapan

Assistant Manager at Restaurant Support Center

- Responsible for daily running of the restaurant as Duty Manager
- Responsible for Home Delivery Division
- Responsible for Birthday and Catering Division
- Supported Area Manager daily activities as Restaurant Support Center Manager
- Prepared all supporting documents related with contract offers including Administrative Requirements, Technical Requirements, Commercial/ Price Proposal and Post Qualification Requirements
- Prepared Product Planning and Inventory Control
- Prepared Material and Product Control System
- Recapitulated daily reports of all stores in Kalimantan Area and reported them to Area Manager
- Prepared and proposed budget to Management to improve restaurant performance
- Conducted training to new recruits
- Conducted refreshment and training to all crew

01 November 2004 – 31 October 2006

PT Indonesia AirAsia, Tbk. – Balikpapan

Sales Agent & Ground Operation Officer

- Responsible for daily running of the office and ticket sales
- Responsible for ground operation at Check-In counters
- Ensured all passengers were on board airplane prior to Take Off
- Daily report to Sales Manager and Station Manager in Balikpapan
- Daily and monthly sales report to Finance Department in Jakarta and Kuala Lumpur
- Conducted trainings to travel agents

Achievements

PT Fastfood Indonesia, Tbk.

- CHAMPS CHALLENGE – The Best Manager in Indonesia of the Year 2007
- CHAMPS CHALLENGE – The Best Manager in Region Pamasuka of the Year 2007
- CHAMPS CHALLENGE – The Best Manager in Area Kalimantan of the Year 2007
- CHAMPS CHALLENGE – The Best Manager in Balikpapan of the Year 2007
- Development Needs Inventory – The Best Management Trainee of the Year 2007

PT Indonesia AirAsia, Tbk.

- The Best Seller of the Year 2005

Training & Certification

Pertamina Hulu Mahakam

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| • Robust Safety Culture by Pertamina Hulu Indonesia | 2024 |
| • Pengawas K3 Migas BNSP by Intercoach Safety Services | 2024 |
| • Process Safety Awareness | 2024 |
| • HSSE Demo Room TOT by Pertamina | 2023 |
| • Lifting Awareness Supervisor Training | 2023 |
| • Electrical Ability for Non-electrician by Pertamina Hulu Mahakam | 2022 |
| • Sea Survival Training by Bumi Liputan Pusaka | 2022 |

• Basic Fire Fighting by Pertamina Hulu Mahakam	2022
• Basic First Aid by Pertamina Hulu Mahakam	2022
• Advanced Cause Tree Analysis by PetroEdge	2019
• Risk and Human Factor by Human Factor Training (Pty) Ltd	2019
• Advanced Fire Fighting by Pertamina Hulu Mahakam	2018
• E-SECE Awareness by Pertamina Hulu Mahakam	2018
• E-Major Risk Awareness by Pertamina Hulu Mahakam	2018
• E-Downgraded Situation by Pertamina Hulu Mahakam	2018
• E-Safety Test by Pertamina Hulu Mahakam	2018
• E-Safety Tour by Pertamina Hulu Mahakam	2018
• E-Inhibition Management by Pertamina Hulu Mahakam	2018
• E-Hand & Portable Power Tool by Pertamina Hulu Mahakam	2018

Total E&P Indonesia

• Defensive Driving Training Level 1 by Bima Nusantara	2016
• E-Code of Conduct by Pertamina Hulu Mahakam	2016
• E-Personal Protective Equipment by Total E&P Indonesia	2015
• E-MCU & Fitness To Work by Total E&P Indonesia	2015
• E-CeRMAT Reporting by Total E&P Indonesia	2015
• E-Entry into Confined Spaces by Total E&P Indonesia	2014
• E-MAESTRO Module 1 by Total E&P Indonesia	2014
• Permit to Work System by Total E&P Indonesia	2014
• Job Risk Assessment Workshop by Total E&P Indonesia	2014
• Service Request Management Training by Total E&P Indonesia	2014
• HUET & Sea Survival Training by Bumi Liputan Pusaka	2014
• First Aid & Fire Fighting Induction by Total E&P Indonesia	2013
• e-Administration by Total E&P Indonesia	2011
• Personnel Transportation Solution by Total E&P Indonesia	2011
• Vision Training by Total E&P Indonesia	2011
• Geographic Information Systems Training by Total E&P Indonesia	2010
• Sea Survival by Indosafe Pratama	2010
• Electrical Risk & Ability by Total E&P Indonesia	2009
• Gestures & Postures by Total E&P Indonesia	2008
• Basic Fire Fighting by Total E&P Indonesia	2008
• Basic First Aid by Total E&P Indonesia	2008
• HSE Induction by Total E&P Indonesia	2008

Skills

- Computer familiar with Windows-based applications such as Microsoft Word, Excel and Power Point
- Fluent English written and spoken

Others

• TOEFL by BIEC Balikpapan	2004
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~ When you confront a problem you begin to solve it ~