

Resume – Berkat Hutasoit

PERSONAL DATA

Name : Berkat Hutasoit
Date of Birth : Siborongborong, 15 Nov 1986
Nationality : Indonesian
Address : Jl. Sungai Tiram No. 34, Tanjung Priok, Jakarta
Educations : Bachelor of Education (B. Ed) - *English Language*
Position : OHS Supervisor
Experience : 11 Years
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Executive Summary

I have worked for the Leighton Contractors Indonesia for the past 11 years. Currently my position is HSE supervisor in Vale Construction Services Project, Soroako, South Sulawesi. My responsibility is to ensure OH&S Management System is implemented in project operation. I have skill to provide safety report, internal audit, incident investigation and delivering relevant safety training. I'm experienced as a Safety personnel in some of civil & building construction, oil and gas construction. I was also experienced and certified for trainer in the project.

Health, Safety & Environment Skills

- Set up HSE Plan and monitoring the implementation
- Develop HSE System (ISO 45001, 14001 & SMK3)
- Active involvement in HSE site activities
- Conduct HSE Training and awareness
- Evaluate practices, procedures, and facilities to assess risk and adherence to the law
- Understanding & conduct regular workplace HSE inspection
- Communicate any new changes of HSE procedures to employee
- Investigate accidents or incidents to discover causes
- Improvement opportunities or new prevention measures
- HSE Statistic and reporting
- Waste management
- Hazard Chemical Handling & Use
- Conduct Training for Environment Topic
- Understanding AMDAL, RPL & UPL
- Understanding the Environment Regulation of Indonesia

TRAINING

No	Training Title	Provider
1	Front Line Leadership Training	PT. Leighton-Sulawesi
2	Pendidikan dan Pelatihan Audit Sistem Management Keselamatan Pertambangan Mineral dan Batubara	PPSDM Geominerba - Online
3	Pendidikan dan Pelatihan Implementasi Sistem Management Keselamatan Pertambangan Mineral dan Batubara	PPSDM Geominerba - Online
4	Pengawas Operasional Pertama (POP)	LSP Energi Mandiri & Badan Nasional Sertifikasi Profesi (BNSP)
5	Internal Auditor – IMS (ISO 9001, 14001 & 45001)	Bureau Veritas Singapore Pte Ltd
6	Basic Safety Training	PT. Vale Indonesia-Sorowako
7	Training Methodology	LSP Intala & Badan Nasional Sertifikasi Profesi (BNSP)

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8	International Certificate IV in Training and Assessment INTAE40110	AAMC & LSP Intala-Jakarta
9	Assessment-TAA4	PT. Freeport Indonesia-Papua
10	Train of Trainer (TOT)	PT. Leighton-Bekasi
11	Fatality Prevention	PT. Freeport Indonesia-Papua
12	High Angle Rescue (HAR) Techniques Field Guide	PT. Freeport Indonesia-Papua
13	First Aid and CPR	PT. Asih Eka Abadi Training Centre-International SOS-Papua
14	Incident Investigate	PT. Freeport Indonesia-Papua
15	Risk Assessment (HIRADC)	PT. Freeport Indonesia-Papua
16	Safety Supervisor Workshop	PT. Freeport Indonesia-Papua
17	Assosiasi Profesi Keselamatan Pertambangan Indonesia (APKPI)	APKPI-Bogor
18	Internal Auditor & OHSAS 18001 Safety Management Systems	O&G Academy-Batam
19	Strive for LIFE Walk Course	PT. Leighton-Papua
20	Strive For LIFE Leadership	PT. Leighton-Papua
21	Accident & Incident Investigation	IIRSM/A2K3-Batam
22	HSE Incident Cause Analysis Methodology	PT. Leighton-Papua
23	Confined Space	PT. Freeport Indonesia-Papua
24	Working at Height (WAH)	PT. Leighton-Batam
25	Electrical Safety and "LOTO" Application	PT. Leighton-Batam
26	Work Permit System (PTW)	PT. Leighton-Batam
27	Hydrocarbon Management	PT. Leighton-Batam
28	Job Safety Analysis	PT. Global Industries Asia Pacific-Batam
29	Base Behavior Safety	PT. Global Industries Asia Pacific-Batam
30	AK3 Umum/OHS Expert	PT. Multi Prima Daya Perkasa-Batam
31	Introduction of ISO 9001 and OHSAS 18001	PT. LPI-Batam
32	Basic Safety Awareness	PT. Bintan Offshore-Bintan
33	Gas Detection Inspector	PT. Bintan Offshore-Bintan
34	Fire Fighter	PT. Bintan Offshore-Bintan
35	Computer Course-MS. Office	LP. Putra Batam-Batam
36	Basic Leadership Training (LKD)	BEMF UHN-Medan

Career Summary

From : June 2017 to present
Company : PT. Leighton Contractors Indonesia (Construction)
Project : Vale Construction Services Project - Sorowako
Title : OHS Supervisor & Trainer

Responsibilities:

- To assist in the implementation & review of Procedures, Project Instructions, Risk Assessments & JHA's to maintain HSE standards & good practices on site.
- Provide training schedule and sending invitation to all required parties.
- Developing HSE training & awareness promotion programs in order to ensure employees & sub/contractors are aware of & practice HSE requirements in the work place.
- To coordinate & assist in inspection & hazard identification & reporting programs in the workplace & follow up on appropriate preventative & corrective actions in order to ensure a healthy, safe & environmentally sensitive working environment.
- To keep records & Project Manager/s with the compilation of HSE Data & applicable reports to ensure Company & Client HSE record keeping & reporting requirements implemented.
- Conduct HSE meetings in the workplace to ensure that environmental policies and safety procedures

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are followed in the day-to-day tasks of all employees.

- Reporting, investigation & communicate any accidents/incidents at work site & in order to effectively identify root causes, reduce incident rates & prevent recurrence.
- Maintain good relationships with local authorities & officials in order to ensure successful passing of HSE inspections by local authorities on site, and to address any HSE inspection concerns in a timely manner.

From : Oct 2013 to Jun 2017
Company : PT. Leighton Contractors Indonesia (Construction)
Project : MSA Freeport (Super Block Facility-Mill Concentrating)-Papua
Title : OHS Trainer

Responsibilities:

- Provide HSE training reports, Data base and Documentation.
- Provide training schedule and sending invitation to all required parties.
- Deliver or conduct internal training as detailed in HSE Matrix and resource from other party if necessary.
- Develop and up-date HSE Training Matrix.
- Provide HSE training reports, Data base and Documentation.
- Preparing Training Certificates.
- Close co-ordination with all supervisors and HSE Supervisors to discuss any gap findings and recommendations for further improvement.

From : Aug 2012 to Oct 2013
Company : PT. Leighton Contractors Indonesia (Construction)
Project : Caterpillar LMT Workshop Facility-Batam
Title : HSE Officer

Responsibilities:

- Communicate any new changes of HSE procedures, Project Instruction, Risk assessment and JSEA to employee.
- Active involved in daily and weekly toolbox talk/meetings.
- Active monitoring the implementation of HSE's procedures.
- Conduct regular HSE inspection as required.
- Reporting Hazid & LIFE 5 and prepare data for daily, weekly and monthly.
- Involved for wharf activities and to coordinate with wharf team related HSE issue.
- Conducted induction, and internal training.
- Promote and posted in related HSE campaign
- Review JSEA's in the workplace and assists where improvements are required.

From : Jan 2012 to July 2012
Company : PT. Global Industries Asia Pacific
Project : Gorgon LNG Project/SLC (Saipem Leighton Consortium)-Batam
Title : HSE Officer

Responsibilities:

- Conduct safety toolbox talk and communicate any procedure that related to HSE's procedure.
- Monitoring employee activities on site (project)
- Inspects worksites and prepares report of findings with recommendations for corrective actions.
- Conduct regular safety inspection and follow up action.
- Ensuring all company activities comply with rules and company policy based on government laws and HSE ordinance.
- Developing system about standard, procedure, working instruction, JSA, which is related to HSE issues for applied in workplace area.
- Developing and facilitating HSE training.
- Carry out Hazard Identification, Risk Assessment and Determining Control (HIRADC).
- Guide and promote safe work performance by developing proactive HSE systems, policies and procedures; develop safety and environmental campaigns, communications.

From : Oct 2011 to Jan 2012
Company : PT. Labtech Penta International-Batam
Title : HSE Officer

Responsibilities:

- Safety Induction for new personnel.
- Developing and facilitating HSE training.
- Conducting HSE Talk for Promotion Program.
- Conduct safety meeting and makes Permit to Work and Job Risk Assessment.
- Prepare administration /documentation for weekly and monthly report
- Inspection and document accidents or near-accidents in the workplace, finding out causes and

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- implementing solution.
- Environmental monitoring and report.

From : July 2011 to Oct 2011
Company : PT. Bintan Offshore-Bintan
Title : HSE Inspector

Responsibilities:

- Ensure workplace safety comply with EHS statutory requirements.
- Conduct regular safety briefing.
- Inspect equipment, tools, and working condition.
- Observed crew at work and report laxity in safety precaution, such as failure to use PPE or other safety devices.
- May instruct workers in use of safety equipment and safe work methods.

LANGUAGE AND COMPUTER

- ♦ **Languages** : Indonesian (fluent, both oral and written)
English (Able to communicate, both oral and written)
- ♦ **Computer** : Ms Office (Word, Excel, Power point) Ms Visio
Internet Application

BEHAVIOURAL

- ♦ Personal Approach Effectiveness
- ♦ Team Leadership
- ♦ Impact and Influence
- ♦ Negotiations Skills
- ♦ Coaching & Mentoring
- ♦ Communicative

REFERENCE

- **Maradu** - HSE Superintendent, PT. Thiess Contractors Indonesia, M: +62 813 1368 6323
- **Simon Petrus Hasiholan** - HSE Manager, PT. Amman Mineral. M: +62 812 6696 0677