



# CERTIFICATE OF TRAINING

This certificate is presented to :

**ADHITYA CHANDRA  
SETYAWAN**

Has Attended And Completed Successfully

**TRAINING OF TRAINER (TOT)**

**KKNI LEVEL 4 INSTRUKTUR**

**02 - 04 JUNI 2025**



Dr. Alfajri Ismail, M.Si., MPM.  
President Director HSP Academy

# OUTLINE TRAINING

| No | Judul Materi                               |
|----|--------------------------------------------|
| 1  | Penerapan K3 Pada Pelatihan                |
| 2  | Menyusun Program Pelatihan                 |
| 3  | Menyusun Silabus Pelatihan                 |
| 4  | Merencanakan Penyajian Materi Pelatihan    |
| 5  | Merencanakan dan Mengorganisasikan Asesmen |
| 6  | Mengembangkan Perangkat Asesmen            |
| 7  | Metodologi Pembelajaran                    |
| 8  | Mendesain Media Pembelajaran               |
| 9  | Melaksanakan Pelatihan Tatap Muka          |
| 10 | Workshop penyiapan Materi Pelatihan        |
| 11 | Workshop Penyajian Materi & Mikro Teaching |

*Academy*