

Summary of Employment



WIKE AZYRA WIGUNA

Personel Number : 582722

Present Title : TRAINING PLANNER

Department : JKTTQW-2

Email Address : wike.azyra@gmf-aeroasia.co.id

I. DETAIL INFORMATION

Date Of Birth : 24 Nov 1996
Date Of Employment : 29 Dec 2017

II. JOB DESCRIPTION

Issue COT and release certificate in Learning Management System. Manage and maintain curriculum database update. Analyze and make a report of Trainee Training Evaluation (Level 2 evaluation).

III. TRAINING RECORD

A. LATEST CONTINUATION TRAINING

No	Continuation Training Type	Result	Last Done	Next Due
1	Human Factor Continuation Training	TQW-10772/COT-0033/24	5 Dec 2024	4 Dec 2026
2	Safety Management System Continuation Training	TQW-10800/COT-0097/24	5 Dec 2024	4 Dec 2026
3	FAR Part 145	TQW-08530/WBT-0003/24	10 Mar 2024	9 Mar 2026
4	CASR Part 145	TQW-08529/WBT-0002/24	10 Mar 2024	9 Mar 2026
5	EASA Part M for Foreign EASA 145	TQW-08531/WBT-0004/24	10 Mar 2024	9 Mar 2026
6	EASA Part 145	TQW-08528/WBT-0001/24	10 Mar 2024	9 Mar 2026
7	SAFETY MANAGEMENT SYSTEM AWARENESS	TWL-1952 /BCT-0080/18	21 Feb 2018	N/A

B. PREVIOUS CONTINUATION AND OTHER TRAINING

No	Training Type	Start	Finish	Result
1	Customer Service Excellence	17 Feb 2025	18 Feb 2025	TQW-01837/TCT-0803/25
2	Orientation Training	6 Jan 2025	6 Jan 2025	TQW-51258/WBT-0050/25
3	Basic Planning	14 Aug 2023	28 Aug 2023	TQW-06954/BCT-0014/23
4	Human Factor Continuation Training	5 Dec 2022	5 Dec 2022	TQW-10956/COT-0033/22
5	Safety Management System Continuation Training	5 Dec 2022	5 Dec 2022	TQW-10976/COT-0097/22
6	Project Management Application with Microsoft Project	18 Apr 2022	22 Apr 2022	TQW-12023/BCT-0039/22
7	CASR Part 145	15 Mar 2022	15 Mar 2022	TQW-10852/WBT-0002/22
8	EASA Part 145	15 Mar 2022	15 Mar 2022	TQW-10851/WBT-0001/22
9	EASA Part M for Foreign EASA 145	15 Mar 2022	15 Mar 2022	TQW-10854/WBT-0004/22
10	FAR Part 145	15 Mar 2022	15 Mar 2022	TQW-10853/WBT-0003/22
11	Lead Auditor	23 Nov 2021	30 Nov 2021	TQW-8459/JCT-0095/21
12	Human Factor Continuation Training	3 Nov 2020	3 Nov 2020	TWL-23268/COT-0033/20
13	Safety Management System Awareness Continuation Training	3 Nov 2020	3 Nov 2020	TWL-23264/COT-0097/20
14	HUMAN FACTORS CONTINUATION TRAINING (INCLUDING SAFETY MANAGEMENT SYSTEM)	24 Sep 2018	24 Sep 2018	TWL-8863/COT-0033/18
15	FUEL TANK SAFETY (LEVEL 2)	28 Aug 2018	28 Aug 2018	TWL-8193/TCT-0267/18
16	ARRIVAL AND DEPARTURE TECHNICAL HANDLING	25 Jul 2018	27 Jul 2018	TWL-7689/TCT-0169/18
17	DANGEROUS GOODS AWARENESS	23 Jul 2018	24 Jul 2018	TWL-7258/BCT-0024/18
18	ELECTRICAL WIRING INTERCONNECTION SYSTEM	19 Jul 2018	20 Jul 2018	TWL-6895/BCT-0079/18
19	BASIC INSPECTION	25 Jun 2018	2 Jul 2018	TWL-5954/BCT-0009/18
20	GMF QUALITY SYSTEM FOR MAINTENANCE PERSONEL	19 Apr 2018	20 Apr 2018	TWL-3977 /BCT-0027/18
21	EASA PART M FOR FOREIGN EASA 145	13 Apr 2018	13 Apr 2018	TWL-4125/BCT-0142/18
22	CASR PART 145	12 Apr 2018	12 Apr 2018	TWL-4089/BCT-0044/18
23	EASA PART 145	12 Apr 2018	12 Apr 2018	TWL-4071/BCT-0006/18
24	FAR PART 145	12 Apr 2018	12 Apr 2018	TWL-4107/BCT-0034/18
25	HUMAN FACTORS BASIC KNOWLEDGE	13 Oct 2014	23 Oct 2014	TWF-9212/BCT-0011(M15)/14
26	BASIC AIRCRAFT MAINTENANCE AIRFRAME POWERPLANT	8 Sep 2014	28 Jul 2017	TWF-9137/BCT-0011/17

IV. EXPERIENCE RECORD

No	Position	Since	Until	Office Code
1	TRAINING PLANNER	1 Dec 2023	-	JKTTQW-2
2	QUALITY SYSTEM OFFICER	14 Oct 2021	30 Nov 2023	JKTTQW-2
3	SENIOR AIRCRAFT MAINTENANCE TECHNICIAN	8 Oct 2021	13 Oct 2021	JKTTQW-2
4	SENIOR AIRCRAFT MAINTENANCE TECHNICIAN	14 Sep 2020	7 Oct 2021	JKTTQD-3
5	SENIOR AIRCRAFT MAINTENANCE TECHNICIAN	12 Nov 2018	13 Sep 2020	JKTTQA
6	SENIOR AIRCRAFT MAINTENANCE TECHNICIAN	29 Dec 2017	11 Nov 2018	JKTTQH-4
7	TECHNICAL ASSISTANCE	2 Oct 2017	28 Dec 2017	JKTTBL-1

V. LICENSE RECORD

A. GENERAL LICENSE

A1 A4

B.1. AME LICENSE

AMEL / COMA Number : Not Available

Validity : Not Available

No	Scope
Data Not Available	

B.2. COMA LICENSE

COMA Number : Not Available

Validity : Not Available

No	Scope
Data Not Available	

C. COMPANY LICENSE

GMF Auth. Number :

Issue Date :

No	Limited Scope of GMF Authorization	Validity
Data Not Available		

D. EASA AUTHORIZATION

Easa Auth. Number : Not Available

No	Limited Scope of EASA Authorization	Validity
Data Not Available		

E. STAMP DATA

Stamp Number : M.582722

Issue Date : 9 Jan 2023

No	Proc.Reff	Scope of Work	Limited Rating
1	4	Perform all Cleaning category.	All Aircraft Types
2	11	Control and monitor traceability used tools and equipment for proper identification.	All Aircraft Types
3	5	Perform inspection according to maintenance instruction and/or technical manual.	All Aircraft Types
4	12	Report non-conformity, (defect, irregularities, up normality, malfunctions, and un-safe condition) to his/her supervisor	All Aircraft Types
5	6	Perform OPC according to maintenance instruction and/or technical manual.	All Aircraft Types
6	13	Perform Walk Around Chk, Departure service including Refueling and/or defueling under supervise of AME License holder.	All Aircraft Types
7	7	Perform lubrication, servicing/replenish, anti-corrosion treatment & Preservation	All Aircraft Types
8	1	Working under supervision of the Inspection personnel (AME/COMA) License authorization Holders.	All Aircraft Types
9	8	Issue Maintenance Discrepancies Report (MDR) and write simple Rectification Order based on current technical manual.	All Aircraft Types
10	14	Perform Stamping for the completion of a specific step of the maintenance task considering the single step of the maintenance task was performed Traceable & satisfactorily accordance with current maintenance data.	All Aircraft Types
11	2	Perform access panel/ access door opening and/or closing.	All Aircraft Types
12	9	Assist Aircraft Parking/Aircraft movement (Towing/Aircraft Push Back and Jacking) for safety clearance (all A/C types).	All Aircraft Types
13	3	Perform removal & installation according to Technical Order or Engineering order.	All Aircraft Types
14	10	Perform Installing safety devices.	All Aircraft Types