



# ZEINNEIS RUDI SAPUTRA

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**A** Cilebut-Bogor Jawa barat

**A** 34 years old

## ABOUT ME

I'm Zein, 13 years' more experiences in Health, Safety and Environment at various industries (Coal Mining, Start-up Transportation, Logistic & Freight Forwarding, Chemical Distribution). Enthusiast in data analytic and visualization, deliver training, public speaking, and design graphic for publication.

## EXPERIENCES

**Jan 2023 - Current**

### **SHEQ Manager – PT Azelis Indonesia Distribusi (MNC)**

- Responsible of day-to-day local SHEQ activities.
- Set up of new certifications ISO 9001:2015.
- Prepare, participate, and report on internal and external audits, and ensure the implementation of the action plans afterwards.
- In collaboration with business owners: reply to customer's product claims and/or quality issues, and ad-hoc SHEQ-related questions from customers.
- Follow up the SHEQ aspects of subcontracted parties (warehouses, transport companies, toll manufacturers, blenders, labs, etc.) in coordination with local Supply chain teams.
- Training of employees on the relevant SHEQ matters. Etc.
- Develop online learning module using Easygenerator.
- Reporting ESG through Tennaxia platform.

#### **Achievement:**

- Obtain ISO 9001 for multisite certification from SGS – 2023.
- Obtain CDOB certification from Badan POM for PBF – 2023.

**Nov 2017 – Dec 2022**

### **Corporate HSE Coordinator – PT Interport Mandiri Utama (Member of Indika Energy Group)**

- Managing HSE Program “a Perfect Day Every Day” to achieve beyond 360 concepts.
- Team leader to conceptualize & monitoring HSE Digitalization System (both Web & Mobile App).
- Development Integrated ISO 45001, 14001, 9001 Management System.

## EDUCATION

Bachelor's degree of Public Health majority Occupational Health & Safety, University of Indonesia  
2007 - 2011

## KEY SKILLS

- INTERNAL AUDIT
- TRAINING
- ISO MANAGEMENT SYSTEM (45001; 14001; 9001)
- EMERGENCY RESPONSE
- DATA VISUALIZATION (POWER BI)
- DESIGN GRAPHIC (CANVA)
- LEARNING MANAGEMENT SYSTEM

## CERTIFICATION

- GOOD DISTRIBUTION PRACTICES FOR PHARMA (CDOB)
- AHLI K3 UMUM – KEMENAKER
- TRAINER - BNSP
- FIRST AIDER – KEMENAKER
- INTERNAL AUDITOR 9001, 45001, 14001 – SAI GLOBAL

- Plan, develop and deliver HSE Internal training as per needs analysis.
- Act as internal auditor ISO to all project & monitoring non-conformities.
- Prepare required documents for new business project, etc.

**Achievement:**

- Develop from scratch HSE digitalization on web & mobile app collaboration with vendor.
- Provide HSE dashboard using PowerBI.
- Zero accident award from Kemenaker RI - 2022

**Sep 2016 – Oct 2017**

**Safety Executive – PT Grab Taxi Indonesia (MNC)**

- Monitoring passenger feedback related with Safety and Security
- Safety culling for non-conformance driver behavior
- Close coordination with Regional Safety and Security for program implementation
- Coordination with authorities for incident case happened.
- Support insurance claim
- Deliver safety & security training for drivers partner, etc.

**Dec 2015 – Aug 2016**

**Safety Supervisor – PT Berdiri Matahari Logistik (Hitachi Transport System Group)**

- Development HSE Management System according to legal requirement.
- Implementation HSE matter on office, workshop, warehouse.
- Mapping & maintain emergency equipment.
- Setup & conduct internal HSE Training
- Supervise loading-unloading process of heavy equipment. etc

**Sep 2011 – Nov 2015**

**HSE Coordinator – PT Petrosea Tbk (Member of Indika Energy)**

- Monitoring implementation of HSE 15 key element on Asset Management.
- Develop Guideline, Standard, Procedure, Work Instruction, related with Maintenance Heavy Equipment
- Conduct Internal Audit to business line regularly.
- Follow up action from finding on audit, incident, nearmiss, hazard observation, inspection, etc.
- Conduct Training HSE to employee as per Training Matrix. etc

- PROCESS SAFETY OSHA – PROVIDER
- LIFTING GEAR & CRANE INSPECTOR – CROSBY & OTHER
- CHEMICAL SAFETY