

ANNY MALAU

OH NURSE



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PROFILE

Experienced OH Nurse for Mineral Mining, Manufacturing, and Oil and Gas Company for more than 10 years. Currently I work at Harbour Energy Indonesia under Global Assistance & Healthcare. As a multitask OH Nurse, I work a lot with excel data, create presentation and posters for OH and wellness program.

EXPERIENCES

2023 - Present - Global Assistant & Healthcare

- Work for Harbour Energy Indonesia, ensure the Fit to Work flow process run smoothly, coordination with FTW team to maintain annual MCU, health surveillance and wellness program, for more than 800 employees. Also conduct refresh BLS training for first aider and floor warden regularly, collect and maintain reports from all sites, monitor DDNE request from all sites and provide data needed for OH doctor and CMO's weekly and monthly report to SKK.

2012 - 2023 - PT. Asih Eka Abadi

August 2012 - January 2017

- Assigned as site paramedic, served clients with various background such as mining sites, hotels and also factory. Responsible with more clinical tasks with team as well as alone.

January 2017 - January 2018

- Assigned to Kempinsky Hotel Indonesia, providing first aid for all employee and guest, maintain the OTC medicines stock and the medical records.

January 2018 - February 2020

- Assigned to Ophir Indonesia (Now Medco Energy) Head Office in South Jakarta. Maintain the employee medical check up, maintain the first aid supplies stock and do health promotion programs as well to Sampang-Madura sites.

February 2020 - January 2023

- Assigned to Johnson & Johnson Indonesia, as a Global Health Service representative. Do the procurement for services and supplies, maintain the digital health records and work with the GHS leaders to promote the OH program

COMPUTER SKILLS

- Ms. Office: Word, Excel, Outlook, PowerPoint, OneNote
- Google Drive: Docs, Sheets, Slides, Forms
- Spreadsheets: Excel: pivot tables, comparative analyses, link to database, lookups
- Presentation: PowerPoint, Google Slides
- Email: mail merge, filters, folders, rules
- Procurement: SAP Ariba

EDUCATION

Universitas Advent Indonesia (UNAI)

May 2011 - May 2012 | Nursing Profession

Universitas Advent Indonesia (UNAI)

2007-2011 | Bachelor Degree of Nursing

CERTIFICATION

- STR
- ACLS
- ITLS
- Hiperkes

LANGUAGES

Bahasa Indonesia	Native
English	Advanced

REFERENCES

dr. Kharisma Kusuma Rizky

CMO | Harbour Energy Indonesia
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dr. Erina Pasaribu

OH Leader | Harbour Energy Indonesia
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