MUHAMMAD ALDIMAS FITRYANDI HAQIQI

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Bachelor of Law

Work Experience

PT Hasnur Riung Sinergi - South Borneo, Indonesia **Jobsite PT Energi Batubara Lestari**

January 2023 - March 2023

August 2021 - September 2022

Job Trans

PT Fajar Anugerah Dinamika (Subsidiary of PT Hasnur Riung Sinergi) - East Borneo, Indonesia Jobsite Prapatan Mining Operation PT Berau Coal Group Leader April 2023 - Present

- Control, supervise and help carry out personnel administration activities to ensure the completeness and accuracy of employee data
- Coordinate and process requests for additional employees for all departments and be responsible for the procurement process in order to meet manpower needs.
- -Motivate and provide assessments of subordinate performance, help coordinate implementation training
- Record and analyze all data from employee counseling and carry out all stages of the Disciplinary Commission process and apply sanctions for violations of regulations committed by employees

Kantor Hukum Ariyanto dan Rekan (Advokat - Konsultan Hukum -

Kurator - Pengurus - Likuidator) - Yogyakarta, Indonesia

Receiver, Administrator, and Liquidator Staff

- Fully responsible for the non-litigation division, especially Bankruptcy, Suspension of Debt Payment Obligation (PKPU), and Liquidation.
- Fully responsible for providing and reviewing documents needed by Curators, Receivers, and Liquidators in handling cases.
- Fully responsible for assisting Curators, Receivers, or Liquidators in dealing with cases directly.
- Has handled 4 bankruptcy cases and 1 liquidation case.

Kejaksaan Tinggi DIY - Yogyakarta, Indonesia **Intern**

January 2021 - February 2021

- Studied the process of handling cases carried out by the Public Prosecution Service.
- Studied the duty and authority of the Prosecutor in handling cases in $\mbox{\sc Court.}$
- Juridically analyzed cases handled by the Public Prosecution Service.

Educational Level

SMA NEGERI 2 TANJUNG - South Borneo, Indonesia

July 2014 - July 2016

Natural Science Class Accelaration Program

Islamic University of Indonesia - Yogyakarta, Indonesia

September 2018 - June 2022

Bachelor Degree in Law GPA 3.89

Islamic University of Indonesia - Yogyakarta, Indonesia Advocate Profession Special Education Program (PKPA)

July 2022 - August 2022

Organisational Experience

Pawadahan Utuh Diyang Tanjung - South Borneo, Indonesia

July 2016 - Present

Member

Actively contribute in society by preserving and promoting the potential of cultural tourism and creative economy in Tabalong Regency

Rantang Project - Yogyakarta, Indonesia

November 2019 - March 2020

Founder and Head of Creative Event Program Division
Collectively created an organization focusing on charitable activities and is fully responsible for generating ideas and concepts of the event

UKM Basket Lightning Recht LEM FH UII - Yogyakarta, Indonesia

June 2021 - June 2022

Co-leader

Cooperated with the Leader in conditioning the management and organization $% \left(1\right) =\left(1\right) \left(1\right)$

UKM Sanggar Terpidana LEM FH UII - Yogyakarta, Indonesia

Staff of Public Relation Division

Actively established and maintained good relationship with external parties

Ikatan Nanang Galuh Kalimantan Selatan - South Borneo, Indonesia

November 2022 - Present

Member

Actively contribute in society by preserving and promoting the potential of cultural tourism and creative economy in Kalimantan Selatan

October 2018 - February 2022

Training Experience

KPO Safety

Kelompok Materi Pelatihan Pengawas (KMPP)

Kelompok Materi Pelatihan Dasar (KMPD)

Pelatihan Kompetensi Dasar Operasional Pertambangan (PKDO)

Pelatihan Dasar-dasar Supervisi Tambang (DDST)

Quality Control Circle (QCC)

Human Resource Management

Sertifikasi Pengawas Operasional Pertama (POP)

Volunteering Experience

UII Law Fair (Piala Muhammad Natsir) in Islamic University of

March 2020

Indonesia - Yogyakarta, Indonesia *Fundraising Division*

- Researched potential sponsors

- Compiled and initiated fundraising programs for the event
- Wrote funding proposals and sent these to potential sponsors

Pekan Raya dan Silaturahmi Perkenalan "PERADILAN 2020" LEM FH UII in Islamic University of Indonesia - Yogyakarta, Indonesia

Wali Jamaah Division

Guided, facilitated, and assisted new students of the Faculty of Law,

Islamic University of Indonesia during the event

December 2020

January 2022

September 2020

Game of Law Dean "GOLD" 2020 in Islamic University of Indonesia - Yogyakarta, Indonesia

Competition Division

Facilitated and provided all the needs needed for the implementation of the competition

PRODUKSI VI, VII, & VIII Sanggar Terpidana FH UII in Islamic

Sept 2019, Dec 2020, and Dec 2021

University of Indonesia - Yogyakarta, Indonesia

Artistic Team

Carried out efforts to improve the performance of theatrical arts

Seminar dan Webinar Prospek Profesi Kurator Kini dan Nanti (HKPI x FH UII) - Yogyakarta, Indonesia

August 2022

Event Division

Generated and implemented ideas and concepts of the event

Other Activities

Pekan Ilmiah dan Refleksi Hukum & AKPI - Medan, Indonesia Peranan Kurator dan Pengurus dalam Penyelesaian Utang Piutang

melalui Proses Kepailitan dan PKPU

Jurist Wanna Be - Jakarta, Indonesia March 2022

Company Law Series: All about a Corporate Lawyer

Keluarga Mahasiswa Magister Hukum May 2022

Fakultas Hukum

Universitas Gadjah Mada - Yogyakarta, Indonesia

Pendidikan dan Pelatihan Kemahiran Hukum Kepailitan & PKPU

Pelatihan Hukum Indonesia - Jakarta, Indonesia May 2022

Legal Training: Curator Profession - Bankruptcy & Suspension of

Debt Payment Obligations (PKPU)

Asosiasi Kurator Dan Pengurus Indonesia (AKPI) & Fakultas June 2022

Hukum Universitas Gadjah Mada - Yogyakarta, Indonesia

Hukum Perpajakan dalam Praktik Likuidasi Perusahaan Pailit

Skills

Langauge: English language in professional working

proficiency's level CEPT Score 500

Technical Skills: Legal Research, Legal Drafting, Legal Opinion, Microsoft Office

Publications