

# Moonica Nurvitasari

**Professional Secretary** 

### **Profile**

I'm a professional secretary with more than 5 years experience and a former business woman.

I believe with my experience meet many people i can help people with Hypnoterapi so they can release their problem with Allah permision.

## My Skill

Administration

**Public Relation** 

Managemen

## **Education**

2000 - 2001 PPK LIA JAKARTA

Secretary and Public Relations

## **Experience**

2001 - 2005

#### SECRETARY OF BRANCH MANAGER

- Taking care administration office
- Secretarial Duties

2005 - 2008

#### **PRIVATE FAMILY SECRETARY**

- Taking care the bill and payment family member
- Taking care all the needs of family member
- Secretarial and administration duties

## 2017- NOW

#### LAUNDRYPRENEUR BUSINESS WOMAN

Taking care laundry business

### **Contact**



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