

## DAHIYATUN NUFUS

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### EXECUTIVE SUMMARY

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Dahiyatun Nufus is a chemistry education student. She has good communication skills, and is able to negotiate with others. In her career, she is dedicated to advancing her passion in developing science teaching for young learners. In addition, she also actively participates in various organizations and her ability as a leader and produces innovative solutions to various challenges calmly and straightforwardly.

### EDUCATION BACKGROUND

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<b>Universitas Islam Negeri Syarif Hidayatullah Jakarta</b>	Tangerang Selatan, Banten
<i>Chemistry Education. GPA 3.67 out of 4.00</i>	<i>2021 - 2025 (Expected)</i>
<b>MAS Mathlaul Anwar Pusat Menes</b>	Pandeglang, Banten
<i>Natural Science</i>	<i>2019 - 2021</i>
<b>SMP Negeri 1 Menes</b>	Pandeglang, Banten
	<i>2017 - 2019</i>

### WORK EXPERIENCES

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#### INTERNSHIP UPLIFT CREATIVITY PROGRAM BY FITK UIN JAKARTA

*As Head of Project Manager* Feb 2024 – Present

- Chief Executive of Scholarship Fair FITK UIN Jakarta 2024
- Create a project implementation strategy plan
- Determine the allocation of funds for each project
- Establish communication with stakeholders regarding project progress
- Supervise the project implementation of the each division

#### GURU GUE (JAKARTA, INDONESIA)

*Physics and Chemistry Tutor* Nov 2023 - Dec 2023

- Teaching physics and chemistry materials based on the Merdeka Belajar curriculum
- Creating additional material and practice questions with the appropriate level of difficulty needed
- Providing guidance in solving problems in complex physics and chemistry lessons

#### FITK CHEMISTRY LABORATORY

*Asistant* Apr 2022 - Dec 2023

- Prepare the chemicals needed in the practicum
- Provide guidance when practitioners conduct experiments
- Assist in collecting experimental data and recording results accurately

- Coordinate with the lecturer in charge of chemistry courses to convey progress in the practicum process

## **SAMUDERA INOVATIF PRIVATE (JAKARTA, INDONESIA)**

### ***Science and Math Tutor***

*Nov 2022-Mar 2023*

- Teaching science and mathematics materials based on the Merdeka learning curriculum in a way that is easy to understand
- Guiding children in solving problems in learning science and mathematics
- Creating additional materials and practice questions with the appropriate level of difficulty needed

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## **ORGANIZATIONAL & VOLUNTEER EXPERIENCES**

## **DEWAN EKSEKUTIF MAHASISWA FAKULTAS ILMU TARBIYAH DAN KEGURUAN**

### ***Staff Of Religion***

*Feb 2024 - present*

- Responsible for the maintenance of worship facilities and equipment in the FITK Building
- Assist in the success of work programs related to major Islamic holidays
- Organizing work programs in the form of Islamic studies and biblical books

## **LEMBAGA DAKWAH KAMPUS IN UIN JAKARTA**

### ***As Head of Department Business Development***

*Feb 2024 - present*

- Manage and coordinate the team members involved
- Design and plan work programs in accordance with the vision and mission of the organization
- Interact with business stakeholders to build cooperation
- Monitoring the economic development division in all LDK Faculties in UIN Jakarta.
- Monitoring and evaluating the marketing and personnel sub-teams.
- Becoming an editor team for the creation of sales fliers and work programs needed

## **AYASOFYA YOUTH COMMUNITY**

### ***Volunteer Staff Of Department Education***

*Nov 2023 - Present*

- Creating teaching materials for learning ayasofya scholarship program
- Controlling the sustainability of learning in ayasofya scholarship program

## **IRMAFA (IKATAN REMAJA MESJID FATULLAH)**

### ***Treasurer of the women's department***

*Jan 2024 - Present*

- Create and maintain departmental financial records
- Oversee the use of the department's budget

## **LEMBAGA DAKWAH KAMPUS FAKULTAS ILMU TARBIYAH DAN KEGURUAN (FITK)**

### ***As Head of Department Business Development In LDKS FITK***

*Feb-Dec 2023*

- Manage and coordinate the team members involved
- Design and plan work programs in accordance with the vision and mission of the organization

- Conduct market research on product sales that are in demand in the market
- Design a business plan that will be developed for the success of the work program
- Interacting with business stakeholders to build cooperation
- Conduct team monitoring and evaluation

## **PMR MAS MATHLAUL ANWAR PUSAT MENES**

*As Of Chairman*

*2019-2020*

- Lead and coordinate the PMR organization in the school environment
- Design and organize various humanitarian programs and activities such as blood donation, first aid training, health campaigns, and other social activities
- Manage internal and external communication of the organization, including promotion of activities through social media, posters, and raising awareness and participation in PMR activities.

## **(ROHIS) ROHANI ISLAM SMPN 1 MENES**

*As Of Chairman*

*2017-2018*

- Lead and manage the Rohis organization in the school environment
- Planning and coordinating various religious activities such as recitation, Islamic studies, group discussions, and major religious events such as the commemoration of the Prophet's birthday and Ramadan
- Overseeing the administration of the organization, including financial and budget management, and ensuring that all activities run in accordance with the plans and budgets that have been set.

## **ACHIEVEMENT**

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- *Awardee Smart Indonesia Card Scholarship For Collage* *(Mar 2024 – Present)*
  - *Master Of Ceremony for the “131 st FITK Undergraduate Graduation”* *(Feb 2024)*
  - *Master Of Ceremony for the “Inauguration Of Professional Teachers in Position Batch 2 Kategori 2 FITK In UIN Jakarta”* *(May 2024)*
  - *Master Of Ceremony for the “132 st FITK Undergraduate Graduation”* *(June 2024)*
  - *Best Intern Uplift Creativity Program Chapter I* *(July 2024)*

## **SKILLS**

**Language** : Indonesian (Native Speaker), English (Passive)

**Hard Skills** : Graphic Design, Video Editor, Microsoft Office (Word, Excel, PowerPoint), Google Docs, Google Sheets

**Soft Skills** : Leadership, Problem Solving, Public Speaking, Initiative, Time Management, Public Relation, Adaptable, and Negotiation