



# PUJI DWIYANTORO (IYAN)

INTERNATIONAL CERTIFIED TRAINER



Bedahan Terrace Sawangan Blok D4 Kavling Kehakiman RT 001 RW  
006 Bedahan Sawangan Depok Jawa Barat 16519



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Born in Jakarta, 11 February 1986

## EDUCATION

2016 - 2018

**Master Degree of Education in MIPA**

*University Indraprasta PGRI*

2004 - 2008

**Bachelor Degree in Physics**

*Institut Pertanian Bogor*

2001 - 2004

**Senior High School**

*SMU Negeri 55 Jakarta*

1998 - 2001

**Junior High School**

*SLTP N 104 Jakarta*

1992 - 1998

**Primary School**

*SD Negeri 01 Pagi Jakarta*

## NON FORMAL EDUCATION

**Certification of Enhancing Customer  
Experience using NLP**

*Asia Mind Dynamics KL Malaysia - 2018*

**Certification of International Trainer**

*Hyundai Motor University Seoul Korea - 2016*

**Certification of Human Resources  
Management (CHRM)**

*C & G Training Network Indonesia - 2014*

## WORKING EXPERIENCE

**MR DIY Indonesia | Retail Company**

May 2019 – Present - Training Assistant Manager

Brief Description : Determining training needs and requirements in operation team. Assessment & audit for store competency. Review existing & develop new training materials. Developing curriculum & schedules training sessions. Monitor training program for effectiveness, budget and reporting. Knowledge and skills assessment for retail operation team including operation skill, soft skill & building company culture in core values, management trainee & development program.

**Paxel | Logistic Company**

Oct 2018 - Dec 2018 - People Development Supervisor

Brief Description : As a development team, my responsibilities are to develop and increase operations team to meet their skill and knowledge due to company standards. Creating program to implement in each department to engage to company culture. Create Curriculum and conduct TNA to identify the needs of all department. Create modules and update the existing ones. Conduct training based on schedule and create program for development & manage cost.

**PT Hyundai Mobil Indonesia | Automotive Company**

Feb 2013 - Agst 2018 - Sales Training & Development Supervisor

Brief Description : My key responsibilities are determines training needs and requirements in each sales team. Updates job knowledge of sales team. Review existing and develop new training materials. Develop curriculum and schedules training sessions. Monitor training programs for effectiveness and up to date. Manage cost for all programs of training. Improve training effectiveness. Create & update Job Competencies, KPI & IDP for sales operation team

**PT Topjaya Sarana Utama Toshiba | Distribution Company**

June 2012 - Jan 2013 - Instructor Training & Development Officer

**PT Summit Auto Group | Financial Company**

March 2011 - May 2012 - Junior Instructor

**Professional Skills:** Training Management, Motivation & Developing Others, Self-Development & Confidence, Planning & Organization, Communication Skill, Computer IT, Problem Solving & Creative Thinking, Job Description & Competency.

**Achievements:** Outstanding HTA Participants Award 2017 from Head of HMC Asia & Pacific Regional Headquarters.