

# CURRICULUM VITAE

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**Name** : Azizah Binti Jamaluddin  
**Year/Place of Birth** : 1974/Kuala Lumpur, Malaysia  
**Gender** : Female  
**Nationality** : Malaysian  
**Marital Status** : Married  
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## Academic Qualifications

1. M.A. English Language Studies, Universiti Kebangsaan Malaysia. 2009
2. B. Education (Honours) TESL, Universiti Kebangsaan Malaysia. 1998

## Professional Experience

February 2019- May 2021      Lecturer, University Malaysia of Computer Science and Engineering (UNIMY), Block 12, Star Central, Lingkaran Cyber Point Timur, 63000 Cyberjaya, Selangor.  
**Designation:** Head of Language Centre  
**Job scope:**  
-Preparing MQA documents for English courses,  
-involving in the university decision making for matters pertaining to English language,  
-editing university documents,  
-preparing syllabi for various English language proficiency courses,  
-overseeing international students' English language proficiency exams and classes,  
-doing other responsibilities pertaining to teaching of English courses for students and university staff.

March 2010-      Lecturer. International Islamic University College Selangor  
November 2016      (KUIS), Bandar Seri Putra, 43000 Kajang, Selangor.  
**Designation:** Head of Language Centre  
**Job scope:**  
-Managing and assigning students from various faculties to a specific English proficiency course,  
-Preparing MQA documents for English courses,  
-involving in the university decision making for matters pertaining to English language,  
-preparing syllabi for various English language proficiency courses,

-doing other responsibilities pertaining to teaching of English courses for students and university staff.

Jan 2007 – July 2009	Secondary English Teacher. Minaret College Inc. Islamic College of Melbourne South and East, Springvale, Australia.
Aug 2005 - Feb 2007	Lecturer. Selangor International Islamic University College, (KUIS) Bangi, Selangor.
Jan 2000 - July 2005	English Language Teacher. SMK Hulu Kelang, Ampang, Selangor.
June 1998 - December 1999	English Language Teacher. SMK Panglima Bukit Gantang, Parit Buntar, PERAK.

### **SUBJECT MATTER EXPERTISE**

<b>COURSES</b>	<b>INSTITUTION</b>
Professional Communication	UNIMY Foundation, Diploma and Degree Level
Intensive English Programme	
Proficiency English Courses	
Research Methodologies	International Islamic University College Selangor (KUIS) Degree and Diploma Level
Discourse and Pragmatics	
Teaching of Listening and Speaking	
Teaching of Reading and Writing	
Sociolinguistics	
Occupational English/ Business English	
General English	Minaret College, Springvale, Australia. Year 7 – 9.
English Literature	
Humanities	

