



# Certificate

THIS IS TO CERTIFY THAT

**ADHA TRIYANTO**

HAS ATTENDED AND COMPLETED SUCCESSFULLY

TRAINING OF TRAINER (TOT) KKNi LEVEL 4 INSTRUKTUR

13 - 16 MARET 2024

**HSP ACADEMY TRAINING CENTER**

  
**HSP Academy**  
P. NanoSen Pratama

**DR. Alfajri Ismail, M.Si., MPM**  
President Director HSP Academy

No.Reg : HSP.16222.03.2024

## OUTLINE TRAINING

| No | Judul Materi                               |
|----|--------------------------------------------|
| 1  | Penerapan K3 Pada Pelatihan                |
| 2  | Menyusun Program Pelatihan                 |
| 3  | Menyusun Silabus Pelatihan                 |
| 4  | Merencanakan Penyajian Materi Pelatihan    |
| 5  | Merencanakan dan Mengorganisasikan Asesmen |
| 6  | Mengembangkan Perangkat Asesmen            |
| 7  | Metodologi Pembelajaran                    |
| 8  | Mendesain Media Pembelajaran               |
| 9  | Melaksanakan Pelatihan Tatap Muka          |
| 10 | Workshop penyiapan Materi Pelatihan        |
| 11 | Workshop Penyajian Materi & Mikro Teaching |