



SURAT TUGAS

Nomor: 112 / KDC-HRD / ST / XII / 2023

Yang bertanda tangan di bawah ini, memberikan tugas kepada karyawan PT. Kaltim Diamond Coal nama dan jabatan terlampir.

Surat tugas ini dibuat untuk mengikuti/melaksanakan berikut:

Kegiatan : Pelatihan dan Sertifikasi Coaching, Mentoring dan Leadership
Hari : Senin – Jum'at
Tanggal : 18 - 22 Desember 2023
Waktu : 07.00 Wita – Selesai
Tempat : Hotel Palmy Exclusive Ballroom Lt 2

Demikian surat tugas ini dibuat untuk dipergunakan sebagaimana mestinya.

Berau, 15 Desember 2023
PT. Kaltim Diamond Coal

Amirun
HRD Superintendent

Mengetahui,



Jimmy Mart Lester
Penanggung Jawab Operasional

PT Kaltim Diamond Coal

Kantor Pusat: Jl. MT. Haryono Perum Bukit Mediterania, Perkantoran No. 23-26
Samarinda Telp. 0541-2088855 Email: kdiamondcoal@yahoo.com

Kantor Cabang: Jl. Durian III RT 014 No. 55A Kel. Tanjung Redeb
Kec. Tanjung Redeb Kab. Berau, Kalimantan Timur



**DAFTAR PESERTA
COACHING, MENTORING AND LEADERSHIP
TANGGAL 18 - 22 DESEMBER 2023**

NO	NIK	NAMA KARYAWAN	JABATAN	DEPARTEMEN
1	2021.08.106	Jimmy Mart Lester	Manager	Operations
2	2015.10.100	M Haris Hadiananto	Manager	Operations
3	2022.04.364	Amirun	HRD Superintendent	Human Resources Development
4	2021.08.116	Budi Nurcahyo	HRD Supervisor	Human Resources Development
5	2023.01.682	Ary Rian Anggara	HRD Supervisor	Human Resources Development
6	2022.11.192	Reiger Mahule Jela Jela	HRD Group Leader	Human Resources Development
7	2022.06.499	Rahmawati	Finance & Tax Supervisor	Finance & Tax
8	2022.12.371	Ardy Hardika Putra	MPE Supervisor	Mine Plan Engineering
9	2022.07.200	Akmal Patahuddin	Mine Survey Supervisor	Mine Plan Engineering
10	2021.10.247	Rukhman Abidin	Transportation Coordinator	General Affair
11	2022.01.029	Husnul Huluq	IT Group Leader	General Affair
12	2021.08.132	Noripansyah	Danru Security	General Affair
13	2021.10.249	Ahmad Redho	Chief Security	General Affair
14	2012.09.014	Taufik Rahman	Logistic Superintendent	Logistic
15	2017.03.339	Sulaiman	Logistic Supervisor	Logistic
16	2021.10.220	Tommy Bastian	Purchasing Group Leader	Logistic
17	2011.11.036	Hamsah Nur Irpansyah	Land Acquisition Superintendent	External
18	2021.09.170	Ari Prabowo	QHSE Supervisor	QHSE
19	2021.09.167	Elheart Budiman	Health Supervisor	QHSE
20	2021.10.197	Zubat Imam Muhajir	KO & System Compliance Supervisor	QHSE
21	2021.12.360	Machyudi	Environment Supervisor	QHSE
22	2021.10.218	Ismail Husin Sastra Toonau	Safety Operation Supervisor	QHSE
23	2021.11.369	Herman Yasin	Trainer Group Leader	Training Development Center
24	2021.12.391	Sofyan Yasin	Trainer Group Leader	Training Development Center
25	2021.08.070	Sandi Ade Frans	Trainer Group Leader	Training Development Center
26	2021.12.495	Hasim Suwarno	Trainer Group Leader	Training Development Center
27	2023.05.002	Evhan	Trainer Group Leader	Training Development Center
28	2010.04.008	Adrianus Sukur	Trainer Group Leader	Training Development Center
29	2021.05.013	Jumardin	Trainer Group Leader	Training Development Center
30	2021.12.517	Muhammad Agrianto Tantular	Act. TDC Supervisor	Training Development Center
31	2021.08.098	Yulianto	Act. HCRM Superintendent	HCRM
32	2021.08.125	Ardianto	Production Supervisor	HCRM
33	2022.10.130	Galang Yoga Saputra	Act. Production Supervisor	HCRM
34	2022.03.240	Sayn Army Albani	Production Supervisor	HCRM
35	2017.04.406	Dirjan L	Production Group Leader	HCRM
36	2022.07.692	Aulia Nur Cirimai	Production Group Leader	HCRM
37	2022.05.468	Riza Rahmadi	Controll Room DMS & Mining Eyes Coordinator	HCRM
38	2021.12.511	Siswanto	Act. Pit Superintendent	Production
39	2021.07.056	Muhammad Teguh Afriyanto	Production Group Leader	Production
40	2022.04.378	Hanif Andono	Production Supervisor	Production
41	2021.12.510	Heri Gunawan	Production Group Leader	Production
42	2021.09.161	Jasriansyah	Production Supervisor	Production
43	2022.03.185	Roy Pike Hopiana,S.HUT	Production Group Leader	Production
44	2022.12.438	I Dewa Gede Bayu Saputra	Production Group Leader	Production
45	2021.10.202	Wilhelmus	Plant Superintendent	Plant
46	2022.04.405	Erda Suwardana	Mechanic A2B Supervisor	Plant
47	2021.08.094	Mustakim	Mechanic A2B Group Leader	Plant
48	2021.12.345	Jali Firmansyah	Mechanic A2B Group Leader	Plant
49	2021.12.358	Eko Priyono	Electrician Group Leader	Plant