



# Curriculum Vitae

**Ahmad Ma'shum, ST**  
Maintenance Development Coordinator

## PROFILE/ACHIEVEMENTS

24 years combined experiences as: Maintenance Development Coordinator, training & Assessment Specialist, Maintenance Training coordinator, training supervisor, operation supervisor, safety section head, trainer & assessor in various subject as: leadership & supervisory, proficient in earthmoving, lifting, rigging, Working at Height, scaffolder, scaffolding inspector, confined space, and commonly for Safety Health Environment in industrial mining coal, minerals and oils.

After attaining bachelor degree in mechanical engineering at Brawijaya University in Malang in 2000 then 2021 start to study magister of environment science in UPN University Surabaya.

As Maintenance Development Coordinator will report to Superintendent Competency Development to oversee training activities of : Maintenance, Ore Processing Plant, Heap Leach Operation, Absorption Desorption Recovery, Technical Service and Survey in Departement Mining of PT Bumi Suksesindo subsidiary of Merdeka copper & gold Tbk, and also ever worked in mining coal and bunkering fuel company and also in building maintenance.

Had certificate TOT level 4 that need to be extend, certificate of AK3Umum, Scaffolder, scaffolding inspector, POM, License SIM B2 Umum, TOT Heavy Equipment, DDC, Lifting Equipment Operation and Mining Safety Management System & Auditor.

I am proficient as Trainer and Assessor for Safety and leadership training &. Capable to lead 64 operators & foreman in a terminal operation that had 1500 workers, mostly familiar with Australian Work Culture & Standards. Active as keynote speaker in zoom webinar for the topic OHSE , technical training and production, promoted a Total Quality Control of 28 team leaders & 11 facilitators of 8 steps & 7 tools of PDCA and also very experience to make competency set of module, & Training matrix.

## PERSONAL

<b>Place &amp; Date of Birth : Banyuwangi, 5 Oct 1975</b>	<b>Sex : Male</b>
<b>Marital Status : Married</b> Number of children : 2	<b>Health : Fit Unrestricted</b>
	<b>ID Card (KTP) No : 6372050510750005</b> Valid Until : Life time
<b>Current Address : Street Kebun karet alley Karet Harjo RT.037/RW.007 Kelurahan Loktabat Utara Kecamatan Banjarbaru Utara Kodya Banjarbaru Kalimantan Selatan.</b>	Issued in : Banjarbaru Passport No: C0292947
	☎: <b>081212160044</b>
	✉: <b>ahmadmashum75@gmail.com</b>

## FORMAL EDUCATION

From	To	Name of School / Universities / Diploma	Location	Remarks (Major & GPA)
2021	Now	Magister Environmental Science UPN Veteran East Java	Surabaya	Cumulative score semester 2, 4 of scale 4
1994	2000	Brawijaya University /Bachelor Degree	Malang	Mechanical Engineer - 3.02
1991	1994	Senior High School 1 Genteng	Banyuwangi	Physics (A1) - 7.91
1989	1991	Junior Hight School 1 Bangorejo	Banyuwangi	8.91
1982	1988	Elementry school 7 Karangdoro	Banyuwangi	8.0

## NON FORMAL EDUCATION

Date	Name of Training / Course	Institution
2022	Leadership Course, Merdeka Copper Gold	inhouse
15 Nov-17 Nov 2021	Reclamation for Mining Coal & Mineral.	PPSDM
7-9 Sept 2021	Occupation Health and Safety at Blasting for Mining Coal & Mineral	PPSDM
28-08-20	Instructor Methodology KKNi Cualification 4 at Training Sub Instructor Methodology	LSP Innas
12-11-19	JLG Telescopic Boom Lift 660SJ Operation&Maintenance	PT. ALTRAK 1978
10-09-18	SIO Nakertrans Manlift JLG 660SJ	PJK3 Laden Safety Mandiri Balikpapan
06-09-18	First Aid, Hazard Identification & Risk Assessment, Investigation, Firefighting	PJK3 Gadjah Mada Jogjakarta
20-08-18	Ahli K3 Umum	PJK3 Gadjah Mada Jogjakarta
28-02-18	Wheel Loader 924K	Trakindo Utama
12-01-18	Internal Auditor SMKPI	APKPI Mumpuni
20-11-17	POM-Middle Management Supervisor	BNSP Geologi Pertambangan & Panas Bumi
05-10-17	Driving License SIM BII Umum	Police Department Banjarbaru
15-02-17	Strategi Penerapan Sistem Managemen Keselamatan dan Pertambangan Batubara	APKPI Mumpuni Inti Mandiri
Jan 2017	Defensive Driving Course L.Vehicle 4X4 MT & AT	DDC Jakarta

2016	Defensive Driving LV's Clinic	PT. Kramayudha Berlian Motor
May 2016	INTTAE 40110 Certificate IV & BNSP	AAMC
Aug 2014	Train of Trainer of Lifting Equipment Operation	PJK3 Indika Pratama Jaya Balikpapan
Aug 2014	SIO Lifting Equipment Operation	Minerba
Jul 2014	Facilitating Skills	Netrieva JKT
Jun 2014	SIO Class 1 Mobile Crane	Minerba
Jun 2014	Scaffolding Inspector	Minerba
May 2014	Cross Culture	Netrieva JKT
2011-2012	English Business Conversation, Basic 1 score A, Basic 2 score B Intermediate 1 score A, Intermediate 2 Score B and current at advance Level.	Learning Center Jakarta
Aug 2012	Internal Auditor ISO 9001&14000	PT.ATA adaro Energy
2011	Visionary Thinking & Couching Counseling Planning Organizing & Monitoring Controlling Motivating, Cross Function, Problem Solving Decision Making	Andrew Tani Jakarta
May 2011	Marine Loading Arm Operation & Maintenance	PT. Samudra System Jakarta
Dec 2010	IBT Emergency Response Plan Training & Drill	MsTD Surabaya
Dec 2010	Quality Control Circle (QCC)	Enseval PT.Kalbe Group Jakarta
Dec 2010	Failure Mode & effect Analysis	PT.ATA
Jul 2010	Root Cause Analysis & Proactive maintenance	LAPI – Institute Technology Bandung
Apr 2009	Forklift FD 35 Komatsu Operation & Maintenance	United Tractor Banjarmasin
Jan 2007	MBTI, Right Attitude, Goal Setting, Priority Setting, Problem Solving, Productive Communication, Motivation, Handling Conflict, Empowerment, Management Change, Team Work that Work, Leadership, Culture	Triamultic JKT
05-07-06	Accident Investigation & Cause Tree Analysis	Health & Safety Service HSS Jakarta
Jul 2016	6 DDI Modul: Making The Difference, Working in Team, Communicating with Others, Supporting Others, Building Trust, and handling Conflict)	Daya Dimensi Indonesia
12-12-05	Dozer D5C/G & D10R Competencies	Trakindo Blkppn
05-12-05	Crane Mobile Sertification Nakertrans Operator & Maintenance	Alkon Balik Papan
03-10-05	Inhouse Coal Quality Training	Succofindo Adaro Tanjung

09-11-05	Effective Leadership & Management For Supervisors	Trimitra Consultans Jakarta
2004	ISPS Code & Operator Radio Concession	Ditjen Hubla & Postelkom
15-03-04	Bob Cat SSL S 300	Intraco Penta Tbk.
1999	Auto CAD 2D/3D	Mechanical Eng.Dept. Unibraw
1997	Automotive	BLK Singosari Malang

## WORK EXPERIENCE

<b>Company name :PT. Bumi Suksesindo</b>	<b>Length of service :</b> From _19 Jul 2019_ to _Now_
Entry position : Training Coordinator	Last position : Maintenance Development Coordinator.
Directly report to : Competency Dev. Superintendent of Training and Development Departement	Numbers of subordinate ( <i>if any</i> ) : __7__ person(s)
<b>Job Description of Last Position :</b> <ol style="list-style-type: none"> <li>Coordinating maintenance training for fix plant and mobile plant consist of section: Electrical Fix plant, Fix Plant Mechanical, Heavy Equipment, ATS-ancillary, FSS-drilling, engineering and Planning.</li> <li>Coordinating Process training in OPP, HLO and ADR.</li> <li>Coordinating Technical Mining training in Survey &amp; Technical service.</li> <li>Lead : trainer Electrical Instrument Maintenance, mechanical Fix Maintenance, Welding trainer &amp; HE Trainer.</li> <li>Implement training TNA base on gap analysis for competency packet module.</li> <li>Develop training SOP and compile training matrix skills consist of mandatory training and support training,</li> <li>Develop training material as: syllabus and curriculum, ppt, session plan, theory test, practical test, handout, tools media learning and develop JSEA in practical training.</li> <li>Deliver training to Safety training Working At Height, Scaffolder, Scaffolding inspector, Isolation Lock Out Tag Out, Hazard Awareness, Permit To Work, Job Safety Environment Analysis, HIRADC, ICAM Safety Investigation, Confined Space &amp; Sentry, Safety Leadership, Fire Extinguisher and Fire Protection, Emergency and respond procedure, POP and POM.</li> <li>To organise and deliver technical training: hand tools, power tools, working at height, confined space, basic welding, basic measurement, fundamental engine, transmission, rigging &amp; scaffolding etc.</li> <li>Trainer &amp; Assessor to company license (SIMPER) and competency: <ol style="list-style-type: none"> <li>LV 4X4</li> <li>Manlift JLG-660SJ,</li> <li>Tyre handler: 950L CAT.</li> <li>Iveco 440: Fuel Truck, Service Truck , Crane Truck Palfinger</li> <li>Hino Crane Truck,</li> <li>Mobile Crane Franna MRC 25T</li> <li>Tadano Crane 60T</li> </ol> </li> </ol>	

viii. Isuzu ST PS 150  
11. KIMPAK Trainer & Assessor

<b>Company name :PT. Agincourt Resources</b>		<b>Length of service :</b> From _14 Jul 2013_ to 19 Jul 2019	
Entry position : Mobile Equipment & Permitting Training Supervisor		Last position : Mobile Equipment & Permitting Training Supervisor	
Directly report to : HSE &TD Manager		Numbers of subordinate (if any) : __2__ person(s)	
<b>Job Description of Last Position :</b> <ol style="list-style-type: none"> <li>1. Implement training TNA base on gap analysis coordinate with Section/Department,</li> <li>2. Develop training COP, SOP and compile training matrix skills consist of mandatory training and support training,</li> <li>3. Develop training material as: syllabus and curriculum, ppt, session plan, theory test, practical test, handout, tools media learning and develop JSEA in practical training.</li> <li>4. To organise heavy equipment trainers, OHSE and mining contractors.</li> <li>5. Safety Representative area of ME &amp; OHSE training to conduct Workplace Condition Inspection.</li> <li>6. Senior Trainer &amp; Assessor for Working At Height, Scaffolder, Scaffolding inspector, Isolation Lock Out Tag Out, Hazard Awareness, Permit To Work, Job Safety Environment Analysis, HIRADC, ICAM Safety Investigation, Confined Space &amp; Sentry, Safety Leadership, Fire Extinguisher and Fire Protection, Emergency and respond procedure, POP and POM.</li> <li>7. Trainer, Assessor &amp; Senior operator of: <ol style="list-style-type: none"> <li>i. Overhead Crane Demag 1.6T,3,2T, 8T, Abus 5T,8T,10T, Gantry crane 15T.</li> <li>ii. Forklift : Cat DP25,35,120 up 12T &amp; Komatsu FD25N.</li> <li>iii. Telehandler: Cat TH514, Manitow MHT680L</li> <li>iv. Kone Crane 4531 45T</li> <li>v. Mobile Crane: Terex A600-1 60T, Franna Mac25 25T, Grove GMK6300L 300T, Kobelco RK250-3 25T, KATO SR300L, KATOSR700L, TadanoTR500 50T</li> <li>vi. Crawler Crane: Kobelco 7055-3F, Kobelco 550 Tons.</li> <li>vii. Crane Truck: Palfinger Crane 12T, Hiab Crane 10T</li> <li>viii. Manhaul &amp; Flatbed: Iveco 380 &amp; Mercy 331</li> <li>ix. Prime Mover Trailer: Iveco 380 &amp; Mercy 4043</li> <li>x. Basic Rigging, Slings &amp; Lifting</li> <li>xi. Pile Driver DHP-80</li> <li>xii. Manlift JLG-660SJ, Scissor Lift GS-4069RT</li> <li>xiii. Light Vehicle Induction &amp; Driver Test &amp; Tyre Changing.</li> <li>xiv. Loader: Skid Steer Loader 236B&amp;236D &amp; Wheel Loader 924K CAT.</li> </ol> </li> <li>8. Trainer, Assessor &amp; Senior operator: <ol style="list-style-type: none"> <li>a. Articulate Dump Truck (ADT): A40F Volvo, ADT Cat 740B, ADT Cat 745C</li> <li>b. Drill: Flexi Roc T150, Power Roc.T50</li> <li>c. Excavator: Cat 320D, Cat 329D, Cat 330D, Cat 336D, Cat 320D Long Arm, Cat 349D, CAT 390F, Rock breaker Cat 336D,PC300 komatsu</li> <li>d. Machine Grader: Cat 14M, Cat120K</li> <li>e. Dozer: Cat D6R, Cat D8R, Cat TTT D8R</li> </ol> </li> </ol>			
<b>Company name :PT.Indonesia Bulk Terminal</b>		<b>Length of service :</b> From _3 March 2004_ to _13 Jul 2013_	
Entry position :Safety & Training Executive		Last position : Supervisor - trainer Operation	

Directly report to : Operation Manager	Numbers of subordinate ( <i>if any</i> ) : _64_ person(s)
<b>Job Description:</b> <ol style="list-style-type: none"> <li>1. Accountable on training need identification &amp; delivered training as Analysed Training Need.</li> <li>2. Designed training material, syllabus, curriculum and develop media learning.</li> <li>3. Set plan &amp; program implementation to develop instructors &amp; trainers.</li> <li>4. Identified &amp; coordinated with training provider, &amp; evaluated the implementation.</li> <li>5. Develop SOP &amp; WI of OHS and operational</li> <li>6. Delivered soft skill &amp; supervisory training as: Communication, POMC-Planning Organizing Monitoring Controlling, Problem Solving, Time Management, Presentation Skill, Workplace Trainer &amp; Assessor, Communication &amp; Safety leadership, etc.</li> <li>7. Coordinating investigation, inspection, ISO 9001 and 14000 Audit.</li> <li>8. Develop, implement, manage and evaluate professional development programs and activities.</li> <li>9. Support the development and delivery of new employee orientation and induction programs.</li> <li>10. Work in consultation with line managers to develop robust professional training needs analysis for employees</li> <li>11. Partner with manager and experts to develop appropriate training programs, plans and methods to meet specific training needs.</li> <li>12. Preparation and submission of annual professional development training budgets and training reports.</li> <li>13. Manage training &amp; assessment database and Learning Management System.</li> <li>14. Contribute to the provision and identification of Learning and Development activities across the organisation that enhance leadership, technical, personal, and professional growth.</li> <li>15. Support the development and implementation of annual performance management cycle, including providing coaching and advice to line managers and employees on the process</li> </ol>	
<b>Company name : Singapore Int'l School</b>	<b>Length of service :</b> From _2000_ to _2004_
Entry position : IT Teacher & Library Assistant.	Last position : Maintenance Officer
Directly report to : HR & GA	Numbers of subordinate ( <i>if any</i> ) : _3_ person(s)
<b>Job Description of your Last Position :</b> <ol style="list-style-type: none"> <li>1. Manage daily maintain planning and scheduling to support the operational maintenance team on tree campuses (SIS Bonavista, SIS Kebun Jeruk and SIS Kelapa Gading).</li> <li>2. Involved in ensuring supplier compliance, inspect component and report repairs, identify equipment deficiencies and potential cost reduction AC, Plumbing, Phone line, Computer, Genset, building and vehicle.</li> <li>3. Providing administration support, as: purchase requisition, capex, &amp; payment to hold material.</li> <li>4. Teach student and staff of SIS.</li> </ol>	

## PERSONAL REFERENCES

Name	Company	Relationship	Phone Number
Juli Mahmudza	PT. Saipem	Colleague	081331379968
Muhammad Leonardi	PT. Agincourt	Work Partner	081219386413

## FOREIGN LANGUAGES

Language	Speaking	Reading	Writing
English	Good	Good	Good

## COMPUTER PROFICIENCY

Type	Program / Language	Depth (Basic, Intermediate, Advance)
Microsoft Office	Word, Excel, Power Point	Advance
Video	Movie Maker & Editing video	intermediate
Drawing	Autocad, adobe photoshop, visio technique	intermediate
Warehouse Issued	Pronto	intermediate
Internet	Mail, browsing resource, blogger. ,	intermediate

## PERSONAL ATTRIBUTE

Self-motivated, good interpersonal skills, team player, flexible and adaptable in complex and changing situations, solid moral values, committed to continuous learning and improvement, strong technical skills.

<b>The facts stated in this CV are true and complete to the best of my knowledge and belief.</b>	<b>Date : 4 Dec 2023</b>
	
	<b>Applicant's Signature</b>